



WEST BENGAL KHADI & VILLAGE INDUSTRIES BOARD

A Government of West Bengal Enterprise under Micro, Small and
Medium Enterprises and Textile Department
12, B.B.D.Bag, Kolkata – 700 001

Website: wbkvib.org.in/Web Portal: banglarkhadi.in



Memo No: 1815

KB/MKT/VI/Procurement/Cosmetic Product/24/2025-26

Date:- 04.07.2025

NOTICE INVITING QUOTATION REFERENCE NO: **KVIB/MKT-24/NIQ/049-1/2025-26** OF CHIEF EXECUTIVE OFFICER WEST BENGAL KHADI & VILLAGE INDUSTRIES BOARD

The Chief Executive Officer, Khadi & Village Industries Board, invites- rate quotation in offline mode for the work detailed below which are to be executed through Marketing Section of WBKVIB:-

Name of Work:-

Notice Inviting Quotation for procurement of various types of 'Hair Oil' in various contents for 'Khadi Gramin' sale outlet

Estimated Amount:-

₹ To be Quoted (Including all Taxes, GST, Cess etc)

Earnest Money:-

₹ Exempted

Completion:-

N/A

Eligibility of Bidder:-

Bonafide, Resourceful, Reliable, Reputed WBKVIB/ KVIC assisted units clusters and companies are eligible

1. Note:-

In the event of e-filing intending bidder may download the Tender document from the website:
<https://wbkvib.org.in>

Important Date & Time:-

- | | |
|--|--------------------------------------|
| 1. Bidding Starts | : 18-July -2025 from 11:00am onwards |
| 2. Bidding End | : 28-July-2025 up to 11:00am onwards |
| 3. Opening of Technical Bid (Open by Authorized Officer) | : 29-July-2025 11:00am onwards |
| 4. Opening of Financial Bid | : To be Notified |

General Instructions

1. Documents to be Submitted Offline:-

- Pan Card
- AADHAR Card
- GST Reg. Certificate (Not Mandatory)
- Latest Valid Trade License
- P. Tax Reg. (Not Mandatory)
- Sanction Order/ EDP Certificate /Any other documents from WBKVIB/ KVIC (If any)
- Any previous Work Order / Delivery Order from any Govt. Establishment

2. Other Terms & Conditions :-

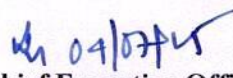
- Pan Card, Professional Tax receipts Challan for the Year 2023-24 or 2024-25, current GSTIN registration Certificate along with current GST payment receipt to be accompanied with the Technical Bid document. Income Tax (SARAL) Acknowledgement Receipt for assessment year (2023-24) or (2024-2025) to be submitted.
- Units or clusters assisted by WBKVIB/ KVIC will be preferred. Related papers from KVIB/ KVIC should be submitted during technical bid.
- Price preference will not be allowed.
- The Chief Executive Officer, WBKVIB reserves the right to cancel the Tender Notice due to unavoidable circumstances and no claim in this respect will be entertained.
- The intending quotationer is required to quote the rate in figures as well as in words as percentage above / below than or at par with the relevant price schedule of rates.

- f. **Intended quotationer should place rates which will not be changed within a period of one (1) year excepting one instance of change of rates of taxes by the Government.**
- g. NO CONDITIONAL/ INCOMPLETE TENDER will be accepted under any circumstances.
- h. In case of Quoting rates, no multiple lowest rates will be entertained by the Department.
- i. Qualification Criteria.
- j. Adjustment of price (increase or decrease):- No escalation of cost will be allowed even in extension period of time, granted by WBKVIB.
- k. For any further query one can e-mail to ceowbkvib@gmail.com or call at 9038043988.

If any document submitted by a bidder is noticed either manipulated or false, in such cases the eligibility of the bidder/ quotation will be out rightly rejected at any stage without any prejudice. The bidder would also be liable for the criminal proceeding as per law.

NB-All the above documents are to be submitted properly named with a forwarding letter in company letter head (pad) addressed to the CEO, WBKVIB listing all the documents submitted online. The letter head must contain full address telephone No/ Mobile No. and e-mail ID. No other papers are required.

3. **The BOQ is attached herewith. The same is to be submitted as financial bid.**
4. **The technical & financial proposal should be developed by the bidders after reading the terms and conditions properly.**

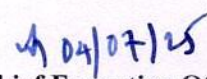

Chief Executive Officer
WBKVIB

Memo No:- 1915/1(7) /KB/MKT/VI/Procurement/Cosmetic Products/24/2025-26

Date:- 04.07.2025

Copy forwarded for wide circulation of the above to:-

1. The Special Secretary (DB) to the Govt. of West Bengal, Dept. of MSME & T
2. The State Director, KVIC
3. The FA & CAO, WBKVIB
4. The PO(R&T), WBKVIB
5. Notice Board
6. Official Website (Ansuman Ghosh, Proprietor of System Work Global)
7. All District Officers, WBKVIB


Chief Executive Officer
WBKVIB

Bill of Quantity

Inviting Authority: West Bengal Khadi & Village Industries Board			
Name of Work : Notice Inviting Quotation for procurement of various types of 'Hair Oil' in various contents for 'Khadi Gramin' sale outlet			
NIQ No: KVIB/MKT-24/NIQ/049-1/2025-26			
Agency Name:			
Sl No	Name of Work	Unit	Rate including all taxes
1	Supply of '18 Herbs Hair Oil' having plastic bottles with printed labels	210 ml	
2	Supply of '7 Herbs Hair Oil' having plastic bottles with printed labels	210 ml	
3	Supply of 'Amla Hair Oil' having plastic bottles with printed labels	210 ml	
4	Supply of 'Bhringraj Hair Oil' having plastic bottles with printed labels	210 ml	
5	Supply of 'Henna Rosemary Hair Oil' having plastic bottles with printed labels	210 ml	
6	Supply of 'Onion Hair Oil' having plastic bottles with printed labels	210 ml	
7	Supply of 'Shikakai Hair Oil' having plastic bottles with printed labels	210 ml	

8	Supply of 'Neem Tea Tree Hair Oil' having plastic bottles with printed labels	210 ml	
9	Supply of 'Vitamin E Hair Oil' having plastic bottles with printed labels	210 ml	