



WEST BENGAL KHADI & VILLAGE INDUSTRIES BOARD

A Government of West Bengal Enterprise under Micro, Small and
Medium Enterprises and Textile Department
12, B.B.D.Bag, Kolkata – 700 001

Website: wbkvib.org.in/Web Portal: banglarkhadi.in



Memo No: 1817 KB/MKT/VI/Procurement/Cosmetic Product/24/2025-26

Date:- 04.07.2025

NOTICE INVITING QUOTATION REFERENCE NO: KVIB/MKT-24/NIQ/049-3/2025-26
OF CHIEF EXECUTIVE OFFICER WEST BENGAL KHADI & VILLAGE INDUSTRIES BOARD

The Chief Executive Officer, Khadi & Village Industries Board, invites- rate quotation in offline mode for the work detailed below which are to be executed through Marketing Section of WBKVIB:-

Name of Work:-

Estimated Amount:-

Earnest Money:-

Completion:-

Eligibility of Bidder:-

Notice Inviting Quotation for procurement of various types of 'Shampoo' in various contents for 'Khadi Gramin' sale outlet

₹ To be Quoted (Including all Taxes, GST, Cess etc)

₹ Exempted

N/A

Bonafide, Resourceful, Reliable, Reputed WBKVIB/ KVIC assisted units clusters and companies are eligible

1. Note:-

In the event of e-filing intending bidder may download the Tender document from the website:
<https://wbkvib.org.in>

Important Date& Time:-

- | | |
|--|--------------------------------------|
| 1. Bidding Starts | : 18-July -2025 from 11:00am onwards |
| 2. Bidding End | : 28-July-2025 up to 11:00am onwards |
| 3. Opening of Technical Bid (Open by Authorized Officer) | : 29-July-2025 11:00am onwards |
| 4. Opening of Financial Bid | : To be Notified |

General Instructions

1. Documents to be Submitted Offline:-

- Pan Card
- AADHAR Card
- GST Reg. Certificate (Not Mandatory)
- Latest Valid Trade License
- P. Tax Reg. (Not Mandatory)
- Sanction Order/ EDP Certificate /Any other documents from WBKVIB/ KVIC (If any)
- Any previous Work Order / Delivery Order from any Govt. Establishment

2. Other Terms & Conditions :-

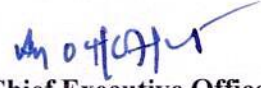
- Pan Card, Professional Tax receipts Challan for the Year 2023-24 or 2024-25, current GSTIN registration Certificate along with current GST payment receipt to be accompanied with the Technical Bid document. Income Tax (SARAL) Acknowledgement Receipt for assessment year (2023-24) or (2024-2025) to be submitted.
- Units or clusters assisted by WBKVIB/ KVIC will be preferred. Related papers from KVIC/ KVIC should be submitted during technical bid.
- Price preference will not be allowed.
- The Chief Executive Officer, WBKVIB reserves the right to cancel the Tender Notice due to unavoidable circumstances and no claim in this respect will be entertained.
- The intending quotationer is required to quote the rate in figures as well as in words as percentage above / below than or at par with the relevant price schedule of rates.

- f. **Intended quotationer should place rates which will not be changed within a period of one (1) year excepting one instance of change of rates of taxes by the Government.**
- g. NO CONDITIONAL/ INCOMPLETE TENDER will be accepted under any circumstances.
- h. In case of Quoting rates, no multiple lowest rates will be entertained by the Department.
- i. Qualification Criteria.
- j. Adjustment of price (increase or decrease):- No escalation of cost will be allowed even in extension period of time, granted by WBKVIB.
- k. For any further query one can e-mail to ceowbkvib@gmail.com or call at 9038043988.

If any document submitted by a bidder is noticed either manipulated or false, in such cases the eligibility of the bidder/ quotation will be out rightly rejected at any stage without any prejudice. The bidder would also be liable for the criminal proceeding as per law.

NB-All the above documents are to be submitted properly named with a forwarding letter in company letter head (pad) addressed to the CEO, WBKVIB listing all the documents submitted online. The letter head must contain full address telephone No/ Mobile No. and e-mail ID. No other papers are required.

3. **The BOQ is attached herewith. The same is to be submitted as financial bid.**
4. **The technical & financial proposal should be developed by the bidders after reading the terms and conditions properly.**



Chief Executive Officer
WBKVIB

Memo No:- 1017/1(7) /KB/MKT/VI/Procurement/Cosmetic Products/24/2025-26

Date:- 04.07.2025

Copy forwarded for wide circulation of the above to:-

1. The Special Secretary (DB) to the Govt. of West Bengal, Dept. of MSME & T
2. The State Director, KVIC
3. The FA & CAO, WBKVIB
4. The PO(R&T), WBKVIB
5. Notice Board
6. Official Website (Ansuman Ghosh, Proprietor of System Work Global)
7. All District Officers, WBKVIB


Chief Executive Officer
WBKVIB

Bill of Quantity

Inviting Authority: West Bengal Khadi & Village Industries Board			
Name of Work : Notice Inviting Quotation for procurement of various types of ' Shampoo' in various contents for 'Khadi Gramin' sale outlet			
NIQ No: KVIB/MKT-24/NIQ/049-3/2025-26			
Agency Name:			
Sl No	Name of Work	Unit	Rate including all taxes
1	Supply of 'Almond & Argan Shampoo' having plastic bottles with printed labels	210 ml	
2	Supply of 'Apple Cider Shampoo' having plastic bottles with printed labels	210 ml	
3	Supply of 'Coconut Milk Shampoo' having plastic bottles with printed labels	210 ml	
4	Supply of 'Green Apple Conditioner Shampoo' having plastic bottles with printed labels	210 ml	
5	Supply of 'Honey & Lemon juice Shampoo' having plastic bottles with printed labels	210 ml	
6	Supply of 'Honey Vanilla Shampoo' having plastic bottles with printed labels	210 ml	
7	Supply of 'Rice Water Shampoo' having plastic bottles with printed labels	210 ml	

8	Supply of 'Rosemary Shampoo' having plastic bottles with printed labels	210 ml	
9	Supply of 'Satreetha Shampoo' having plastic bottles with printed labels	210 ml	
10	Supply of 'Wheat Protein Shampoo' having plastic bottles with printed labels	210 ml	
11	Supply of 'Amla Bhringraj Shampoo' having plastic bottles with printed labels	210 ml	
12	Supply of 'Alovera Shampoo' having plastic bottles with printed labels	210 ml	
13	Supply of 'Apricot Shampoo' having plastic bottles with printed labels	210 ml	
14	Supply of 'Onion Shampoo' having plastic bottles with printed labels	210 ml	
15	Supply of 'Keratin Shampoo' having plastic bottles with printed labels	210 ml	
16	Supply of 'Saffron Tulsi Reetha Shampoo' having plastic bottles with printed labels	210 ml	

17	Supply of 'Shikakai Shampoo' having plastic bottles with printed labels	210 ml	
18	Supply of 'Neem Tea Tree Shampoo' having plastic bottles with printed labels	210 ml	
19	Supply of 'Milk Protein Shampoo' having plastic bottles with printed labels	210 ml	