



Government of West Bengal

WEST BENGAL KHADI AND VILLAGE INDUSTRIES BOARD

A Statutory Body under Micro Small Medium Enterprises & Textile Department

12, Binoy-Badal-Dinesh (B.B.D.) Bagh, Kolkata – 700 001

Website: wbkvib.org.in / Web Portal: banglarkhadi.in

e-mail: ceowbkvib@gmail.com



Memo No: 1345 KB/ENGG/79/Accounts Misc/2026-27

Date: 12 /June/2026

TENDER REFERENCE No. eNIQ-014_ENG-79_2026-27 OF CHIEF EXECUTIVE OFFICER WEST BENGAL KHADI AND VILLAGE INDUSTRIES BOARD

The Chief Executive Officer, Khadi & village Industries Board, invites-tender for the work detailed below which are to be executed through Engineering Section of WBKVIB: -

Name of Work:	Noice Inviting Quotation for Assignment for preparation of Final Accounts for the F.Y 2026-27 & 2027-2028
Estimated Value:	To be Quoted
Earnest Money Deposit:	₹ 3000.00 (Online)
Completion:	24 Months from Work Order
Location:	Kolkata
Defect Liability Period:	180 Days after Completion
Eligibility of Bidder:	Bonafede, Resourceful, Experience & Reliable Government Licensed Contractor / Agencies having adequate credentials in execution of similar nature of work or original Work under Govt. Department is Eligible through Pre-Qualification.

- In the event of e-filing intending bidder may download the tender document from the website, <https://wbtenders.gov.in> directly by the help of Digital Signature Certificate & necessary Earnest Money.
- Unsuccessful Tenderer will not have to pay the cost of tender documents for the purpose of participating in e-tendering, but the successful bidder L1 (Lowest) Bidder will have to pay the cost of Tender Documents (2911) of 2 (two) A/PW/0/10C-35/10 Dated: - 26/07/2011 of secretary PWD Govt. of West Bengal

Important Date & Time: -			
Publishing Date:	Friday, 12 June 2026	At	18:00 hrs
Document Download / Sale Start Date:			
Bid Submission Start Date:	Friday, 12 June 2026	From	18:00 hrs
Bid Submission Closing Date:	Thursday, 25 June 2026	Up to	11:00 hrs
Bid Opening Date (Technical):	Monday, 29 June 2026	From	11:00 hrs
Bid Opening Date (Financial):	To be Notified		

- **Eligibility criteria for participation in tender: -**
 - ✓ Completion certificate should contain a) Name of work, b) Name & address of Client, c) Amount put to tender, d) Date of Commencement of work, e) Date of Completion of work.
 - Or
 - ✓ Intending Tenderers should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 30% of the Estimated Amount put to Tender during 5(five) years prior to the date of issue of the Tender Notice
 - Or
 - ✓ Intending Tenderers should produce credentials of 1(one) single running work of similar nature which has been completed to the extent of 75% or more and the value of which is not less than the desired value at (i) above.

- **Documents to be Submitted: -**
 - ✓ Trade license
 - ✓ PAN Registration
 - ✓ GST Registration
 - ✓ Latest GST Return in Form No. 3B.
 - ✓ Latest P. Tax
 - ✓ Last 03 (Three) Years of Income Tax Return
 - ✓ Pre-Qualification Application
 - ✓ Declaration
 - ✓ Credential

• **Terms & Conditions:-**

1. Intended participate firm should have at least 4 (four) chartered accountants with sufficient experience in firm.
2. Pan Card, Professional Tax receipts Challan for the Year 2021-22, Current GSTIN registration Certificate along with current GST payment receipt to be accompanied with the Technical Bid document. Income Tax (SARAL) Acknowledgement Receipt for assessment year (2021-2022) to be submitted.
3. The Working Capital shall not be less than 15(Fifteen) percent of the amount put to tender out of which minimum 10% shall be of applicant's own resource.
4. Issuance of work order as well as payment will depend on availability of fund and no claim whatsoever will be entertained for delay of Issuance of work order as well as payment, if any. Intending tenderers may consider these criteria quoting their rates.
5. Full security deposit shall be refunded to the firm on expiry of One Year from the actual date of completion of the work.
6. Adjustment of price (increase or decrease): - No escalation of cost will be allowed even in extension period of time, granted by WBKVIB.
7. Security deposit @ 8% will be deducted from the running bill till completion of the work.
8. Security deposit & Earnest Money Deposit will be released after 06(Six) Month from the date of completion of the work and recommendation of Engineering Cell.
9. The Chief Executive Officer, WBKVIB reserves the right to cancel the EOI/NIQ/NIT due to unavoidable circumstances and no claim in this respect will be entertained.
10. Before issuance of the work order, the tender inviting authority, may verify the credential & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is or false in that case, work order will not be issued in favor of the tenderer under circumstances.
11. The intending tenderers are required to quote the rate online only. No offline tender will be entertained.
12. No CONDITIONAL/INCOMPLETE TENDER will be accepted under any circumstances.
13. In case of Quoting rates, no multiple lowest rates will be entertained by the Department.
14. Qualification Criteria.

• **Allied Conditions:-**

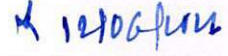
1. Pan Card, Professional Tax receipts Challan for the Year 2024-25 / 2025-26, GSTIN registration Certificate along with current GST payment receipt to be accompanied with the Technical Bid document. Income Tax (SARAL) Acknowledgement Receipt for assessment year (2022-2025) to be submitted.
2. The Bid should be submitted in two parts digitally super scribing "TECHNICAL BID" and "FINANCIAL BID". FINANCIAL bid of only those bidders shall be opened who are technically qualified on evaluation according to the predefined qualification criteria as mentioned in this N.I.E.T by the 'Tender Committee' formed for the purpose. The decision of the 'Tender Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the Notice Board of this Office on the scheduled date and time as mentioned e-NIT / e-EOI / e-NIQ.
3. Issuance of work order as well as payment will depend on availability of fund and no claim whatsoever will be entertained for delay of Issuance of work order as well as payment, if any. Intending tenderers may consider these criteria quoting their rates.
4. Defect Liability Period mentioned in e-NIT front page**
5. No Mobilization advance and Secured Advance will be allowed.
6. Price preference will not be allowed.
7. Earnest Money Deposit will be released only after the mentioned period (front page**) from the date of completion of the work and recommendation of Financial Advisor & Chief Accounts Officer, WBKVIB.
8. The Chief Executive Officer, WBKVIB reserves the right to cancel the e-NIT due to unavoidable circumstances and no claim in this respect will be entertained.
9. The intending tenderers are required to quote the rate offline only. No online tender will be entertained.
10. No CONDITIONAL / INCOMPLETE TENDER will be accepted under any circumstances.
11. In case of Quoting rates, no multiple lowest rates will be entertained by the Department.
12. NB- All the above documents are to be submitted in separate .pdf file properly named with a forwarding letter in company letter head pad addressed to the CEO, WBKVIB listing all the documents submitted offline. The letter head must contain full address telephone no / Mobile No. and e-mail ID. No other papers are required.
13. Estimate of the work (BOQ) is attached herewith. The same is to be submitted Offline as financial bid.
14. Location of critical events: All meetings related to selection of L1 will be done at the office of the CEO, WBKVIB, Hemanta Basu Bhavan, 12 BBD Bag, Kolkata- 700 001.
15. For any further query one can e-mail to ceowbkvib@gmail.com or wbkvibengineering@gmail.com

• **Defect Liability Period: -**

06Mnt. (180Days)	Full security deposit shall be refunded to the contractor on expiry of the time from the actual date of completion of the work
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Scope of Work: -

- A. Assignment for preparation of Final Account for the Financial year 2026-2027 & 2027-2028
- B. Dealing with A.G. & Special Audit Team During Audit
- C. Fulfill/Produced all Queries answer of A.G Audit & Special Audit



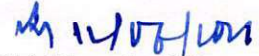
Chief Executive Officer
W.B. Khadi & V.I. Board

Memo No: 1345/119 / KB/ENGG/79/Accounts Misc/2026-27

Date: 12 /June/2026

Copy Forwarded for necessary information to:

1. The Joint Secretary, MSME&T Dept.
2. The F.A. & C.A.O, WBKVIB
3. The A.E.O, WBKVIB
4. The Project Officer (R&T), WBKVIB
5. The, P.E.O, WBKVIB
6. The Account Officer, WBKVIB
7. Engineering Cell.
8. Departmental Website
9. Office Website /Notice Board



Chief Executive Officer
W.B. Khadi & V.I. Board

To be Submitted in Agency Letter Head

PRE-QUALIFACATION APPLICATION

To
The Chief Executive Officer
WB Khadi & V I Board
12, BBD Bag
Kolkata- 700 001

Ref: e-NIT / e-EOI / e-NIQ No.:.....
For.....
.....
.....

(Name of work).....
.....
.....

e-NIT / e-EOI / e-NIQ No.: of Chief Executive Officer
of WBKVIB.

Dear Sir,

Having examined the Statutory, non-statutory& e-NIT / e-EOI / e-NIQ documents, I / we hereby submit all the necessary information and relevant documents for evaluation. The application is made by me / us on behalf Ofin the capacity.....duly authorized submit the order. The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith. We are interested in bidding for the work(s) given in Enclosure to this letter. We understand that:

- a) Tender Inviting & Accepting Authority/Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- b) Tender Inviting &Accepting Authority/Engineer-in-Charge reserve the right to reject any application without assigning any reason.

Enclo: - e-Filling: -

- 1. Statutory Documents.
- 2. Non-Statutory Documents.

Date: -.....

**Signature of applicant including title
and capacity which applicant is made.**

The WBKVIB.

DECLARATION BY THE TENDERER

Ref: e-NIT / e-EOI / e-NIQ No.

I/We have carefully gone through the e-NIT / e-EOI / e-NIQ and other tender documents mentioned therein. I/We have also carefully gone through the bill of Quantities (BOQ), General terms and conditions, Special terms and conditions, technical specifications, WBKVIB Form and all other documents, Corrigendum's uploaded before the last date of submission which will be part& parcel of the Contract Document. I/We shall be bound to sign all hard copies of uploaded documents under the e-NIT / e-EOI / e-NIQ, during execution of formal agreement. My/Our tender is offered taking due to consideration of all factors, and if the same be accepted I/We promise to abide by the stipulation of the contract documents and carry out and complete the work up to the entire satisfaction of the Department.

Full Address with phone no & valid Email Id:

Name of the Tenderer

Signature of the Tenderer